

## **PREMISES AND HEALTH AND SAFETY COMMITTEE - OAKLEIGH SCHOOL**

Membership: The committee shall consist of 3 Governors. The Committee has 2 non-voting members which are the caretaker and teacher responsible for Health and Safety matters, who can be called upon for advice.

Quorum: 2 Governors including one member of the school team

Meetings: At least once a term and otherwise as required

### Terms of Reference:

#### Premises

- To promote the premises as a positive, purposeful learning environment
- To advise the Governing Body on priorities for the maintenance and development of the school's premises
- To oversee arrangements for repairs and maintenance
- To make recommendations to the Finance Committee on premises-related expenditure
- To establish a building development plan and accessibility plan and keep under review
- To oversee arrangements for the use of school premises by outside users, subject to governing body policy

#### Health and safety

- To ensure the premises provide a safe environment for pupils, staff and visitors
- To ensure Health and Safety issues in the school are met
- To proactively promote and have a strategic overview of health and safety needs through the Health and Safety Policy